

EMMA HILBRICH

PRODUCTION ASSISTANT

CONTACT

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SUMMARY

Aspiring film and video professional with hands-on experience in production assisting, cast coordination, photography, videography, video editing, and graphic design. Experienced in working collaboratively in fast-paced production environments and adapting to changing production needs. Seeking opportunities to grow within the film and video industry, with a particular interest in camera department work.

SKILLS

- **Camera:** Sony A7 III | Photography | Videography
- **Post-Production:** DaVinci Resolve | Video Editing
- **Creative:** Graphic Design | Canva Pro | Visual Storytelling
- **Production:** Production Assistance | Cast Coordination | Set Operations | AD Support

EDUCATION

- **ASSOCIATE OF THEOLOGY**
Suncity College
2024-2026
- **ASSOCIATE OF ARTS**
Southeastern University
2024-2026

FILM & PRODUCTION EXPERIENCE

• SET PRODUCTION ASSISTANT/ CAST ASSISTANT

All That Glitters at Christmas
Written & Directed by Paul Joiner
May-Jul 2026

- Coordinated cast movement and communicated schedules and locations provided by the 1st AD.
- Transported cast members and attended to their on-set needs.
- Set up and maintained cast holding areas.
- Provided cues to cast and background actors during filming.
- Assisted the 1st and 2nd ADs with daily set operations, crew needs, and general set support.
- Conducted set lock-ups and supported general set safety.

• CREATIVE MEDIA INTERN

Suncity College | Aug 2024 - May 2026

- Assist with photography, videography, directing, and video production projects.
- Edit video projects using DaVinci Resolve.
- Create graphics and visual content using Canva Pro.
- Collaborate with creative teams to develop and produce visual content.